

CASE MANAGEMENT SCHEDULE

19th Judicial District
Parish of East Baton Rouge
State of Louisiana
300 North Blvd.
Baton Rouge, LA 70802

Plaintiff

No. _____ Div. M, Sec. 27, 28 & 31
Judge Tiffany Foxworth-Roberts Presiding

VS

Defendant

The undersigned attorneys acknowledge receipt of this notice informing them that:

- 1. All discovery cutoffs are set for _____.
2. The parties are to exchange pretrial inserts and exhibit books by _____.
The Joint Pretrial Order shall be prepared in accordance with the Local Rules and filed with the Court by _____.
3. If expert witness testimony is required, parties shall reciprocally exchange expert witness reports on or before _____.
4. Pretrial/status conference is set for _____ o'clock on _____ (via telephone).
5. This case is assigned for a bench trial commencing at _____ o'clock on the _____ day of _____, _____.
a. Trial briefs and Quantum are to be filed with the Clerk of Court by _____.
6. This case is assigned for a jury trial commencing at _____ o'clock on the _____ day of _____, _____.
a. Jury charges and verdict forms are to be filed with the Clerk of Court no later than _____ and submitted to the Court on a Jump Drive in Word format on the same day.
b. Objections to opposing counsel's jury charges are to be filed with the Clerk of Court no later than _____ day of _____, _____ and submitted to the Court on a Jump Drive in Word format on the same day.
c. A charge/settlement conference is set at _____ o'clock on the _____ day of _____, _____.
d. Number of days set aside for trial _____.
i. Jury Selection _____
ii. Plaintiff's Case _____
iii. Defendant's Case _____
7. Additional matters: All dispositive motions and Motions in Limine must be filed six (6) weeks prior to trial. Include trial date in the Order so the Court is aware of when the matter should be heard.
For all Motions for Summary Judgement, see Louisiana Code of Civil Procedure Article 966 for time limits on filing.
Please check with the Court one (1) week prior to your trial date to ensure your trial is still moving forward on the date set.
8. The Plaintiff(s) stipulate that the case value is under \$10,000 _____.

COMMENTS: _____

Attorney for the Plaintiff & Bar # :

Attorney for the Defendant & Bar # :

THUS ORDERED this _____ day of _____, _____ in Baton Rouge, Louisiana.

Judge, 19th Judicial District Court

Staff Attorney / Law Clerk

JURY TRIAL - CLOSING JURY TRIAL INSTRUCTIONS ARE TAKEN FROM L.A. CIVIL LAW TREATISE, JOHNSON VOLUME 18 THIRD EDITION

ANY DOCUMENTS FILED UNTIMELY MAY RESULT IN THE CASE NOT BEING HEARD ON THE SCHEDULED DATE.